

ADMISSION CHECK SHEET

www.wvact.net

390 Stanaford Rd.
Beckley, WV 25801
(304) 256-4615

Practical Nursing



1

Prerequisites

- Must be 18 years old within 6 weeks of the first day of class.
- Have a high school diploma or **WV approved** equivalent.

2

Start Here

- Visit our website @wvact.net
- Request the TABE (FREE basic skills test).
- Receive an email for day/time to test. (Check spam/junk folder)
- Financial Aid tab complete your 23-24 FAFSA application.
- Apply for the HEAPS grant. **AFTER July 1, 2023**
- Submit "I Have Applied" at the bottom of the financial aid page.

3

Next Steps

- Successfully complete the TABE exam.
- Successfully complete the TEAS exam with a minimum score of 54.
- Successfully complete the required Math class.
- Attend interview with LPN coordinator.
- Follow all instructions in the follow-up letter from the LPN coordinator.

4

Once Financial Aid Applications Are Received by ACT

- BE ADVISED** FAFSA applications take up to 10 business days to be processed by the Department of Education.
- If needed, you must supply any required documentation to verify your financial aid application.
 - Schedule an appointment with Melani Hylton to register for class.

5

Final Steps

Bring the following to your registration appointment:

- High school diploma or WV approved equivalent
- Social Security card
- Photo ID
- Non-refundable registration \$215 (must be exact change/check)

During your registration appointment you will:

- Complete an Adult Registration form.
- Register for a background check.
- Apply for the ACE Advantage grant.
- Sign a cost sheet and agree to all school policies.
- If applicable, sign a financial aid award letter.

Before you can attend class, you must bring your background check receipt from IdentoGO to ACT!

Financial Aid

The Practical Nursing program qualifies for Pell, HEAPS, ACE, VA, WIOA, and WV Vocational Rehabilitation.

Visit wvact.net/Financial Aid

Satisfactory Academic Progress

To meet SAP, a student must:

- Maintain a continuous "C" average.
- Attend at least 90% of the program hours for each grading period.
- Maintain a continuous 90% attendance rate for the program.
- Complete the course within the originally scheduled course hours.

Visit wvact.net/Policy

Refund Policy

During first enrollment period
1 to 900 hours

There is no refund for fees after the start of class!

There is a 100% refund on tuition during the first five days of the program!

There is a 50% refund on tuition during day 6 thru day 10 of the program!

After day 10 of the program there is No Refund!!

During second enrollment period
901 to 1800 hours

There is No Refund once the second enrollment period starts!

Visit wvact.net/Policy

Class Starts Date: _____ Time: _____