

# ADMISSION CHECK SHEET

wvact.net

390 Stanaford Rd.  
Beckley, WV 25801  
(304) 256-4615

## Commercial Driving



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### Prerequisites

- Must be 21 years old and meet DMV requirements for a Commercial Driver's License.
- Must have a valid DOT physical.

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### Start Here

- Visit our website @wvact.net
- Request the TABE (FREE basic skills test).
- Receive an email for day/time to test. (Check spam/junk folder).
- Complete the TABE.
- Select Financial Aid tab and complete the 24-25 FAFSA.
- Apply for the HEAPS grant located on the same page. After July 1st

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### PLEASE BE ADVISED

*FAFSA applications take up to 10 business day to be processed by the Department of Education.*

### Once Your FAFSA and HEAPS Applications Are Received by ACT

- You will be contacted by Melani Hylton to set up an appointment to register for class.
- If needed, you must supply any required documentation to verify your financial aid application.

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### Final Steps

#### Bring the following to your registration appointment:

- DOT physical
- Social Security card
- Valid driver's license
- \$215 registration fee (cash/exact change or check) REFUNDED after first day of class.

#### During your registration appointment you will:

- Complete a background check and drug screen.
- WV residents can apply for the ACE Advantage grant.
- Sign a cost sheet and agree to all school policies which are listed in the Student Handbook under the Resources tab on our website.

### Financial Aid

The Truck Driving program qualifies for HEAPS, ACE, WIOA, and WV Vocational Rehabilitation.

Visit wvact.net/Financial Aid

### Satisfactory Academic Progress

To meet SAP, a student must:

- Maintain a continuous "C" average.
- Attend at least 90% of the program hours for each grading period.
- Maintain a continuous 90% attendance rate for the program.
- Complete the course within the originally scheduled course hours.

Visit wvact.net/Policy

### Refund Policy

There is no refund for fees after the start of class!

There is a 100% refund on tuition during the first five days of the program!

There is a 50% refund on tuition during day 6 thru day 10 of the program!

After day 10 of the program there is No Refund!!

Visit wvact.net/Policy

Class Starts Date: \_\_\_\_\_ Time: \_\_\_\_\_