

Academy of Careers and Technology

**Plan for Assuring the Health and Safety of the
Institution's Employees, Students, and Guests**



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Preparing Students for Their Future
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The Academy of Careers and Technology's Plan for Assuring the Health and Safety of the Institution's Employees, Students and Guests starts with a Crisis Prevention and Response Plan (CPRP) that is required by the West Virginia Department of Education and Raleigh County Schools. This plan is updated yearly and submitted to the Raleigh County Schools. This plan consists of a planning team for Crisis Response which consists of law enforcement, school service personnel, school counselor, and school administration. In addition to emergency contact information within the CPRP document, evacuations sites and reunification sites are established. Also, included in the CPRP is the school Mental Health Crisis Plan.

The Academy of Careers and Technology (ACT) has in place a school Safety Committee that includes administrators, faculty, staff and students that meet for the purpose of school safety at ACT. This committee makes recommendations, and reviews school policy and procedures to further provide the safest school possible.

The school has a closed campus policy that includes doors being locked during the times that students are present. Anyone visiting the building must ring in thru one of 3 doors and state their reason to access the building. Once in the building the visitor must check in through the office where they will sign in and out and show proof of identification before being allowed to proceed beyond the office.

The school has approximately 35 cameras that monitor and record all common areas throughout the building. We are continuously updating these cameras as needed to achieve the best possible surveillance of the school grounds.

The Academy of Careers and Technology (ACT) also utilizes a School Resource Officer (SRO). This SRO is a Beckley Police Department officer that is assigned as a Resource Officer by Raleigh County Schools to serve an adjacent high school and ACT.

ACT does a minimum of 4 lockdown drills during school hours in addition to at least 10 fire drills throughout the school year. The ACT Safety Committee meets following each lock down drill to review the drill and make suggestions to improve any issues.